

Certified Nursing Assistant

Job Summary:

The CNA provides personal care and related services in the home. She/he functions under the direction, instruction and supervision of the staff nurse and the Director of Nursing and/or appropriate supervisor.

Organizational Relationship:

The CNA reports directly to the Branch Manager/Administrator.

Qualifications: (Preferred unless required by law)

- Completion of the 9th grade; prefer high school graduate, GED is acceptable
- Ability to read and write consistent with job requirements
- Completion of a qualified, state approved training program consistent with state and federal requirements and for which a CNA certificate was obtained
- Satisfactory performance on a competency evaluation and annual reevaluation
- Has the emotional and mental maturity necessary for establishing and maintaining a good work relationship with the patient, patient's family, and the personnel of the Agency
- Has a reliable means of transportation to get to assigned client visits

Duties and Responsibilities:

- Take vital signs (temperature, blood pressure, pulse, and respiratory rate).
- Provide direct patient care such as assisting with bathing, eating, dressing, and walking patients.
- Turn and reposition bedridden patients to prevent breakdown of their skin.
- Change bed linens.
- Record amount of oral intake and measure urinary output.
- Transfer patient using Hoyer lift or assist patients in transferring from bed to chair, chair to chair or chair to bed as necessary.
- Assist patient in ambulation with/or without assistive devices such as walkers and canes
- Collect non-invasive specimens for tests.
- Position and empty bedpans and/or urinals as necessary.
- Interact with patients and family.
- Transport patients (if allowable) and equipment as needed per Agency policy.
- Keep a record of care given.
- Monitor patients and report any variances to normal to the nurse for further assessment.
- Follow universal precautions to prevent the spread of organisms.

- Carries out her assignment as instructed by the nurse or the paramedical team and reports to the nurse when she is unable to do so
- Works with personnel of other community agencies involved in the patient's care as directed by the staff nurse
- Performs routine housekeeping tasks as related to a safe and comfortable environment for the patient, as instructed by the professional nurse
- Attends in-service as required by state and federal regulations
- Confirms on a weekly basis, the scheduling of visits with the Supervisor/Director, to coordinate necessary visits with other personnel.
- Notifying the Agency of absences due to: illness, emergency leave, normal vacation periods, or special professional meetings, which will affect agreed service with the Agency. Notification must occur 3 hours or more prior to visit scheduled.
- Demonstrates patience, honesty, good health, and the willingness and ability to follow directions.

Functional Abilities:

- Is able to lift, turn and transfer patients weighting up to 200 pounds.
- Is able to carry bundles up stairs weighing up to 10 pounds.
- Must be able to stoop and bend.
- Must be able to travel to prospective patient's place of residence
- Must be able to hear and speak in a manner understood by most persons.